City of Oxford Food Truck / Concession Trailers / Tents Inspection Form

Vendor Name: _____ Date: _____

Contact Name: _____ Phone #: _____

Mailing Address: _____

Commissary Address: _____

Item	Sat	Unsat	N/A
GENERAL SAFETY			
1) Current Health Department Permits (State & County)			
A. State – Issue Date: _____			
B. County – Issuing County & Date: _____			
2) Minimum 10ft clearance around unit			
3) Adequate fire department access			
4) Current ServSafe – Expiration Date: _____			
POWER SOURCE (GENERATORS) & FUEL SUPPLY			
1) Fuel tanks filled to capacity			
REFUELING IS ONLY ALLOWED DURING NON-OPERATING HOURS			
2) Portable Generator Exhaust System			
A. Min 10ft from opening and intakes			
B. Min 10ft from means of egress			
C. Directed away from buildings			
D. Directed away from other vendors			
LP-GAS SYSTEM			
1) Main shut off valve accessible			
2) Portable containers upright and secure			
3) Tank Condition (rust, pits, dents, damage, etc)			
4) Leak Test completed and documented			
5) Least test supplies available at event			
6) Gas detector installed and tested			
7) Container within 10yr manufacturer date			
8) Hose assembly marked for LPG use			
9) hose equipped with factory fittings			
10) No CSST Piping installed in trailer/truck			
11) Gas connections/T's located beneath unit			
12)Grommets around all pipe penetrations			
LPG CYLINDERS THAT APPEAR TO BE OVERFILLED OR HAVE ANY DISCREPANCIES MUST BE REMOVED FROM THE PROPERTY PRIOR TO THE EVENT			
OPERATIONAL SAFETY			
1) Hot surfaces attended at all times			
2) Gas valves closed when not in use			
3) Cooking equipment in clean condition			
4) Operate units with vents/windows open			

Item	Sat	Unsat	N/A
FIRE SUPPRESSION SYSTEM			
1) Portable ABC Fire Extinguisher			
A. Minimum 2A:10BC (Non-Propane Units)			
B. Minimum 4A:40BC (Propane Unit)			
C. Travel distance < 30ft			
D. Current certification tag – Exp Date: _____			
E. Visible & accessible			
2) Portable Class K Fire Extinguisher			
A. Minimum 2.5 gallon Class K			
B. Travel distance < 30ft			
C. Current certification tag – Exp Date: _____			
D. Visible & accessible			
3) Hood System			
TYPE 1 HOOD SYSTEM REQUIRED FOR FRYING OR GRILLING OPERATIONS			
A. Current certification tag – Exp Date: _____			
B. Manual pull station			
C. Filters clean / in place			
D. UL-300 compliant			
E. Proper head placement with appliances			
F. Utility controls / Auto shutoffs installed			
SOLID FUEL SAFETY (WOOD, CHARCOL, OTHER SOLID FUEL USE)			
1) No fuel storage above appliances/vents			
2) Fuel storage >3ft to cooking appliance			
3) Fuel storage no near any combustibles			
4) Fuel storage no in path of ash removal			
5) Fuel storage no near removed ashes			
6) Firebox emptied minimum once per day			
7) Ash stored in closed, metal container			
8) Removed ash >3ft to any appliance			
TENT/CANOPY/MEMBRANE STRUCTURE			
1) Original Manufacture Label present			
LABEL MUST PROVIDE INFO ON SIZE, FABRIC, AND FIRE RESISTANCE RATING			
2) No Smoking / Exit Signs posted			
3) No Flammable liquids inside tent / canopy			
4) No combustible material inside tent/canopy			
5) Properly secured/fastened down			

This APPROVED inspection form serves as your permit (in Oxford) for the current calendar year. Any modifications or alterations of appliances, operating procedures, or safety equipment may void this permit, and the City of Oxford Inspector's office shall be notified to schedule a reinspection.

CORRECTIVE ACTION SHALL BE CARRIED OUT IMMEDIATLEY TO CORRECT ALL VIOLATIONS NOTED.
THE CITY OF OXFORD INSPECTOR'S OFFICE DOES NOT GRANT PERMISSION OR APPROVAL OF A BUSINESS/OPERATION WHERE VIOLATIONS EXIST.
NOTIFY THIS OFFICE AS CORRECTIVE ACTIONS ARE COMPLTED.

CITY OFFICIAL: _____ OCCUPANT: _____

CITY OF OXFORD

Oxford Fire Department